

Dear Parent,

Further to Miss Eddery's letter regarding students returning to school please find below further detail regarding our post 16 provision in September. We are so pleased to be able to welcome back all of our year 12 and year 13 students on a full time basis. It will be fantastic to see them and we are looking forward to working with them over the next twelve months.

I will be in school and contactable by email or telephone on both results days this summer - Thursday 13th and Thursday 20th August. At any point please do not hesitate to contact me with any question or concerns that you might have regarding our sixth form. My email address is: t.garnham@easingwold.outwood.com During our training days on Monday 7th and Tuesday 8th September we will again be available via telephone to field any last minute questions that you might have.

On Wednesday 9th September we will welcome year 12 students into the building from 08.40 for a morning induction into sixth form followed by lessons in the afternoon. On this day year 13 students will not be in school but will have live online lessons in subjects that they would ordinarily have on that day. Year 13 should look out for details of these in their Google classrooms.

All students in school will return on Thursday 10th September and years 12 and 13 will operate as one of six bubbles in school accessing all their lessons face to face with specialist A-Level subject experts. Year 12 and 13 will - of course - have exclusive use of the sixth form block, its study facilities and its common room and canteen, alongside access to specialist teaching rooms in the main school building should these be needed within their subjects. All our sixth form students will also be welcome to and encouraged to use our outstanding new sporting facilities that now exist next to the post 16 centre and we will create formal opportunities for them to be able to do so.

Continuing on from our recent successful trial period, students will be allowed to go home to study at certain times of the school day with the permission of parents and the sixth form team. We will clarify arrangements regarding this with you in September. Students in the sixth form continue to be allowed to leave the school site for thirty minutes during their lunchtime if they wish to do so although they can use the sixth form canteen or bring their own packed lunch.

To help support personal study, students are welcome to bring in devices and access the school wifi. To promote good hygiene we will employ a fair and equitable booking system for students wanting to use the school PCs in the sixth form study area however it is worth reminding students that effective study does not need to take place in front of a screen!

In September students are again expected to follow the business dress code that exists for sixth form students. Business dress in our post 16 centre is defined as follows:

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

- *Female*
 - Smart jacket
 - Tailored trousers
 - Skirt or dress of appropriate length
 - No leather trousers/skirts
 - Appropriate blouse or top (not low cut or strappy)
 - Tights must be worn with skirts or dresses
 - Shoes – smart shoes with heels up to 1½ inches
 - Smart boots are allowed not UGG type boots
 - No shorts
 - No sandals or shoes/boots with open toes for health and safety reasons
 - No trainers
 - No hoodies
 - No facial piercings
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- *Male*
 - Smart suit (jacket & trousers of the same colour)
 - Shirt and tie of choice
 - Tie must be worn with shirt collar fastened and tie length to reach the top of
 - Trousers/belt
 - Shoes – smart shoes
 - No shorts
 - No sandals or shoes/boots with open toes for health and safety reasons
 - No trainers
 - No hoodies
 - No facial piercing

If any student is unsure about any item of clothing, they should keep the receipt and bring the item(s) into the Centre to have it checked as to its suitability. Outwood Academy Trust are able to provide a contribution towards the cost of business dress if students qualify for a bursary. This is redeemable by providing a receipt in September.

Applying for a bursary

The bursary for post 16 is made up of two parts – a bursary of £1,200 a year – allocated to the most vulnerable young people and a discretionary fund for schools, academies and colleges to distribute. Eligibility for each of the bursaries is summarised on our website and we encourage people to access this valuable support if they need to do so. Please can parents or students speak to Miss Baggaley in September for further information and advice regarding this.

Events in September

I would like to provisionally invite all parents/carers of year 12 students to a welcome evening via a Google hangout on Tuesday 15th September at 6pm. This will be an opportunity for parents to hear more about sixth form life and meet virtually with the sixth form team to ask any questions that you might have about studying in our sixth form.

Parents of year 13 students should not hesitate to ring school if they have any questions regarding UCAS applications which we will continue to support students with in September. As previously communicated, year 13 internal assessments will take place in the week commencing 14th September and will help students gauge gaps in knowledge and help inform our UCAS predictions. In a very small number of cases it might be that we have discussions with you about your child restarting in year 12 due to the exceptional circumstances that have ensued over the past few months.

In the week commencing 5th October we hope to be able to take trips to a UCAS fair in Sheffield and an apprenticeship show in Doncaster. Again we will let you know nearer the time as to whether these trips are feasible, but we remain committed to ensuring that your child has a breadth and depth of experience in the sixth form that makes it an exciting, rewarding and enjoyable year. We want to support the students in making our sixth form the vibrant, interesting and academic community that will allow them to continue to blossom and make the most of their time with us. I am always keen to gather feedback from them about how we can make our sixth form even better!

Finally I would like to take this opportunity to wish you all a happy and healthy summer holiday. Whilst school will be different in lots of ways in September, the joy of working with outstanding sixth form students is something that we are really looking forward to once again.

Yours faithfully,

Tom Garnham
Assistant Principal and Head of Post 16